



Tamilnadu Petroproducts Limited

Email: secy-legal@tnpetro.com

Phone No. 044-69185588

Secy / 189 /2023-24

19th November 2023

The General Manager
Listing Department
BSE Limited
Corporate Relations Department
1st Floor, New Trading Ring
Rotunda Building, PJ Towers
Dalal Street, Fort, Mumbai – 400 001
Scrip Code: 500777

The Listing Department
National Stock Exchange of India Ltd
Exchange Plaza, 5th Floor
Plot No: C/1 'C' Block
Bandra – Kurla Complex
Bandra (E)
Mumbai – 400 051
Scrip ID / Symbol: TNPETRO

Dear Sir / Madam,

Sub: Notice to Shareholders - Request to register e-mail id to receive the Notice of Postal Ballot

Pursuant to Regulation 47(1)(d) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we enclose herewith the Newspaper Advertisement published by the Company requesting the shareholders of the Company to register their email id to receive the Notice of Postal Ballot.

Copy of the advertisement published in Financial Express (English) on 19.11.2023 is submitted which may kindly be taken on record.

A copy of above will also be available on the website of the Company www.tnpetro.com.

We request you to kindly take the above on record.

Thanking you,

Yours faithfully,

For **Tamilnadu Petroproducts Limited**

Sangeetha Sekar
Company Secretary
Encl.: As above



Regd. Office & Factory :
Post Box No. 9, Manali Express Highway, Manali,
Chennai - 600 068. India.
Tel. : (0091) - 44 - 25945500 to 09 Telefax : 044-2594 5588
Website : www.tnpetro.com CIN : L23200TN1984PLC010931
TPL GSTIN : 33AACT1295M1Z6

**Tamilnadu Petroproducts Limited**

Regd. Office: Manali Express Highway, Manali, Chennai 600 068.

CIN: L23200TN1984PLC010931

Website: www.tnpetro.com E-mail: secy-legal@tnpetro.com

Telefax: 044-25945588 / 69185588

**NOTICE TO SHAREHOLDERS
REQUEST TO REGISTER E-MAIL IDS
TO RECEIVE THE NOTICE OF POSTAL BALLOT**

Pursuant to the General Circular No. 09/2023 dated 25th September 2023 read with General Circular No.02/2022 and 20/2020 dated 5th May 2022 and 5th May 2020 issued by the Ministry of Corporate Affairs, it is hereby informed that in compliance with the applicable provisions of the Companies Act, 2013 ("the Act") and the aforesaid Circulars, the Company proposes to send Notice for obtaining the consent of members for certain matters through Postal Ballot.

As mandated in the aforesaid Circulars, the Notice of the Postal Ballot will be sent only by electronic means to the shareholders who have registered their e-mail ids with the Company or the Depository Participants. These will also be made available in the Website of the Company at www.tnpetro.com and the Stock Exchanges at www.bseindia.com & www.nseindia.com and also in the website of the e-Voting service provider.

For the attention of Members who are holding shares in physical form and who have not registered their e-mail ids and other particulars with the Company

❖ Investors are requested to submit their requests online or through e-mail, as far as possible to avoid handling of physical documents.

❖ You may visit <https://investors.cameoindia.com/> and follow the guidance for submission of the information online for registering the e-mail, mobile number and other details etc.

❖ Request for registration/change of the information (viz., change in address, Bank details, nominee particulars and contact nos, as and when arises) shall be submitted in Form ISR-1 prescribed by SEBI (which is available in the website of the Company under the following link <http://tnpetro.com/investor-service-requests-physical-shares/>) to the RTA by sending an email with the scanned copy of the Form and other required documents to kyc@cameoindia.com.

❖ Alternatively, the aforesaid information may be sent by post or courier to the RTA viz., Cameo Corporate Services Limited, Unit: TPL, Subramanian Building, 1, Club House Road, Chennai – 600002. Ph:044-28460390/40020700.

Persons holding shares in demat mode may approach their Depository Participant (DP) for the above purpose. Also, it may be ensured that the option to receive the Notice and other communications by e-mail has been duly exercised in respect of such holdings.

We thank our Members for supporting the "Green initiative" in Corporate Governance undertaken by the Ministry of Corporate Affairs and the Company. We request our members to please note that all future communication would be sent in electronic mode to the registered email address. Therefore, please ensure to inform any change in your e-mail address to your Depository participant (in case of shares held in demat mode) or the Company/ RTA (in case of shares held in physical mode).

Detailed instructions for casting of votes through remote e-Voting will be made available in the Notice of the Postal Ballot.

This public notice is being published in advance to facilitate the Members to register or change their contact details and other particulars. Members may kindly avail the opportunity and provide the information at the earliest so that the Company is able to send the notices and other information promptly. For any further clarifications, Members may contact the RTA as specified above.

**By Order of the Board
For Tamilnadu Petroproducts Limited**

Sangeetha Sekar
Company Secretary

Place : Chennai
Date : 19.11.2023